DONNA'S BOOKKEEPING & SECRETARIAL SERVICE 18 RENO ROAD ELY, NEVADA 89301

JULY 20, 2015

Nevada Paint Horse Club 4605 Solias Road Fallon, NV 89406

Dear Sharon:

I have audited the books of the Nevada Paint Horse Club for the period March 1, 2014 through March 1, 2015.

The following items are the only things that I could find to make comment on:

- 1. Attach deposit slips to appropriate bank statements. Deposits should be listed on check stubs and a running balance maintained to show the books are in balance with the bank.
- 2. Some check stubs are missing the date the check was written.
- 3. Invoices should have check number and the date paid written on them.
- 4. All credit card invoices should be included in the package with the bank statement to which they apply.
- 5. All receipts or invoices paid by check should all be together. Some paid invoices were mixed in with the bank statements.

Great detail on check stubs and statements showing what deposits and checks were written for.

Thank you for the opportunity to audit your books. Hope you all have great success with your shows.

Sincerely.

Donna Sjogren